

# *Chickasaw Summer Arts Academy*

## CHECKLIST

**Please note:** If your application is **NOT** complete it will not be considered for the 2010 Chickasaw Summer Arts Academy. You may run the risk of not being able to attend. Please check each item off before signing and returning.

The application packet includes the following:

- \_\_\_\_\_ Completed Application
- \_\_\_\_\_ Health Information Form
- \_\_\_\_\_ Residential Application (only if planning to stay on campus)
- \_\_\_\_\_ Photograph Release Form
- \_\_\_\_\_ Commitment Letter
- \_\_\_\_\_ Code of Conduct
- \_\_\_\_\_ Attendance Policy
- \_\_\_\_\_ Transportation Release
- \_\_\_\_\_ Check for fee if Non-Native American
- \_\_\_\_\_ Resume
- \_\_\_\_\_ Current School Photograph
- \_\_\_\_\_ Copy of CDIB card
- \_\_\_\_\_ Essay for all students (ages 8 - 19)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_





# Chickasaw Summer Arts Academy

APPLICATION

Page 2 of 2

(INCOMPLETE APPLICATION CANNOT BE PROCESSED)

Parent/Guardian: \_\_\_\_\_  
Last First

Address: \_\_\_\_\_  
Street/Apt. or P.O. Box City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Male  Female Age \_\_\_\_\_ Grade \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Please attach copies of your CDIB and/or tribal citizenship card to this application.  
Please enclose a current school photograph with completed application.**

T-Shirt Size (Please check one): Adult: \_\_\_\_\_ Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ X-Large  
Youth: \_\_\_\_\_ Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ X-Large

I hereby apply for admission to the 2010 Chickasaw Summer Arts Academy and certify that to the best of my knowledge all of the above statements are correct and complete. I understand that, according to the policies of the Chickasaw Summer Arts Academy, applicants do not have access to letters and statements of recommendation or audition evaluations. Signing this application form constitutes the release agreement for any comments solicited by the Chickasaw Nation to be used for public relations purposes.

Student's Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for completing this application and for your interest in participating in the Chickasaw Summer Arts Academy.



# *Chickasaw Summer Arts Academy*

## RESIDENTIAL APPLICATION (INCOMPLETE APPLICATION CANNOT BE PROCESSED)

The Chickasaw Summer Arts Academy will offer a residential program for students who live outside the Ada area. The number of dorm rooms available is limited. Students will be accepted on a first-come, first-served basis.

Students who are accepted for the residential program must be 13 - 19 years of age.

Students under the age of 18 will stay in Pontotoc Dormitory located on the campus of East Central University (2 students per dorm room). Male and female counselors will be provided.

Students ages 18 - 19 will be allowed to stay in a shared apartment (2 - 4 students per apartment) on campus. Those who stay in apartments will still be under the rules and regulations of the Chickasaw Summer Arts Academy.

Once a completed application is received, you will receive confirmation notice and further instructions from CSAA. Application deadline: **April 5, 2010.**

**Please return application items to:** CSAA, Arts and Humanities Division, P.O. Box 1548, Ada, OK 74821

Student's Name: \_\_\_\_\_  
Last First

Student's age: \_\_\_\_\_ School grade: \_\_\_\_\_ Arts interest: \_\_\_\_\_

I would like to room with: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_  
Last First

I hereby apply for residential status for the 2010 Chickasaw Summer Arts Academy. I will abide by all residential policy pertaining to either staying in the dorm or apartment.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date



# Chickasaw Summer Arts Academy

## HEALTH INFORMATION FORM (INCOMPLETE APPLICATION CANNOT BE PROCESSED)

**Please return this information to:** CSAA, Division of Arts and Humanities, P.O. Box 1548, Ada, OK 74821

PLEASE PRINT

Student's Name: \_\_\_\_\_  
Last First

Parent/Guardian: \_\_\_\_\_  
Last First

Address: \_\_\_\_\_  
Street/Apt. or P.O. Box City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Male \_\_\_\_ Female \_\_\_\_ Age: \_\_\_\_ Grade: \_\_\_\_ E-mail Address: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Physician's Phone #: \_\_\_\_\_

Physician's City/State: \_\_\_\_\_ Date of Last Physical: \_\_\_\_\_

Student Covered by Parent's Health Insurance: \_\_\_\_ Yes \_\_\_\_ No

List any medical issues and supply detailed instructions for addressing medical issue:  
\_\_\_\_\_  
\_\_\_\_\_

Medications: If any medications must be taken while at CSAA please attach a complete list of instructions concerning this medication on a second sheet: \_\_\_\_\_  
\_\_\_\_\_

Do we have permission to give your child Tylenol for a headache and/or PeptoBismol for an upset stomach?  
\_\_\_\_ Yes \_\_\_\_ No

Please call me before giving Tylenol and/or PeptoBismol. \_\_\_\_ Yes \_\_\_\_ No

Special health information (List any disabilities that may keep him/her from participating fully in the activities at CSAA): \_\_\_\_\_  
\_\_\_\_\_

Dietary restrictions (if any): \_\_\_\_\_

I consent to the transporting and possible emergency treatment, to making decisions regarding the welfare of my child, such as medication and health assessments, if necessary, while he/she is participating in the academy.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date



# Chickasaw Summer Arts Academy

## PHOTOGRAPH CONSENT AND RELEASE

**Please return this information to:** CSAA, Division of Arts and Humanities, P.O. Box 1548, Ada, OK 74821

Student's Name: \_\_\_\_\_  
Last First

Parent/Guardian: \_\_\_\_\_  
Last First

Address: \_\_\_\_\_  
Street /Apt. or P.O. Box City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

- 1) I hereby grant the Chickasaw Nation, its agents and others working for it or on its behalf and their respective licensees, successors and assigns (herein referred to as the "Nation") the absolute right and permission to use, publish, reproduce, broadcast and copyright my name, picture, likeness or any material based upon or derived therefrom, or to refrain from so doing, in any manner or media whatsoever for purposes of advertising or trade in promoting and publicizing the Nation.
- 2) I agree that my picture or likeness or anything derived therefrom created by the Nation is owned by it. If I should receive any print, negative or other copy, I shall not authorize its use by anyone else.
- 3) I shall have no right of approval, no claim to additional compensation and no claim (including without limitation, claims based upon invasion of privacy, defamation or right of publicity) arising out of any uses, alteration, distortion or illusionary effect or use in any composite form.
- 4) I agree that this release does not in any way conflict with any existing commitment on my part.

\_\_\_\_\_  
Student's Name (print)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Name (print)

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date



# Chickasaw Summer Arts Academy

## COMMITMENT LETTER

**Commitment to CSAA:** CSAA is a two-week intensive fine arts academy. Your commitment and attendance is very important. Please let us know if you cannot commit to be here all day, every day.

**Cell phones:** Cell phone use is not permitted during classes or special programs. A phone is available in the Hallie Brown, Room 144, for emergencies only. The number is (580) 559-5356. If a cell phone is brought to the academy, it can and will be confiscated if used during class or special programs.

**Alcohol, drugs and tobacco:** The use of alcohol, illicit drugs and any type of tobacco will not be tolerated. The use of prescription medications must be indicated on the CSAA health form and administered through the CSAA office if under the age of 18.

**Weapons:** No weapons of any kind will be tolerated. If weapons are found in a student's possession during CSAA that student will be dismissed from the academy.

**Profanity and/or inappropriate language:** The use of profanity and/or inappropriate language will not be tolerated, especially if used by older students in front of or toward any younger students. A warning will be issued if observed by or brought to the attention of instructors and/or co-directors. If it should continue, the student(s) involved may be sent home or dismissed from the academy.

**Stealing:** The taking of any property that does not belong to you will result in a warning, being sent home or being dismissed from the academy.

**Destruction of public or private property:** Damaging or destroying any public or private property will result in a warning, being sent home or being dismissed from the academy.

**Disruptive and/or inappropriate behavior:** Disruptive and/or inappropriate behavior will not be tolerated, especially if used by older students in front of or toward any younger students or toward instructors or staff. This type of behavior will result in a warning, being sent home or being dismissed from the academy.

**Lunch:** All students/faculty/staff will be provided lunch at the ECU cafeteria. No student(s) - even those 18 and older - will be allowed to leave campus for lunch.

**Drivers:** Students driving to the Chickasaw Summer Arts Academy are allowed to sign themselves in and out each day. The students may not sign themselves out early unless their parent or legal guardian gives written permission. Verification of written permission will be conducted by the co-chairs.

**Sign in/out:** Each student is allowed to sign in each day during general assembly. Non-residential students must be signed out by a parent/guardian each day no later than 5:30 p.m. Residential students will be signed in/out to the care of their counselor(s).

I agree to the terms stated in this agreement and accept the privileges and responsibilities of participation in the Chickasaw Summer Arts Academy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

I agree to help my child abide by the terms stated in this agreement and will accept the privileges and responsibilities of my child's participation in the Chickasaw Summer Arts Academy.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_



# *Chickasaw Summer Arts Academy*

## ATTENDANCE POLICY

Your full commitment to daily attendance at the Chickasaw Summer Arts Academy will result in a memorable, valuable and exciting arts experience for you!

To ensure you are given every opportunity to learn, each student is asked to sign this attendance policy, a letter of commitment and a code of conduct to CSAA.

If you decide to undertake the challenge of committing to CSAA you must understand the following:

- Students benefit from daily instruction by professional composers, dancers, artists, performers and writers during the two-week academy.
- Each daily session in visual arts, drama, dance, literary arts, video production and music builds upon each previous session, which results in a complete learning and growth opportunity in each discipline.
- This challenging structure offers all students the unique opportunity to learn through intensive, detailed, culturally sensitive instruction in both group and one-on-one sessions from highly qualified professionals.
- Daily attendance is very important to the overall success of the experience.
- Absences: Prior notice must be given to the CSAA co-directors/staff if you plan to be absent at any time during the academy. Your parent/guardian may call the following phone number to give notice: division of arts and humanities at (580) 272-5520, East Central University at (580) 559-5356 or may give written notice prior to the start of CSAA. This knowledge will enable your instructor to be able to plan for your absence. Should an instructor wish, they may make other arrangements at that time to help ensure your continued success at the academy.
- More than two absences may result in the exclusion of your participation in the academy's final Showcase. In this case, the final determination of your inclusion in the Showcase is at the respective instructor's discretion.

I, \_\_\_\_\_, have read, understand and will comply with the  
(Print Student's Name)

Chickasaw Summer Arts Academy's Attendance Policy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

I, \_\_\_\_\_, have also read, understand and will commit to helping my child  
(Print Parent/Guardian's Name)

comply with the Chickasaw Summer Arts Academy's Attendance Policy.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_



# *Chickasaw Summer Arts Academy*

## CODE OF CONDUCT

The division of arts and humanities is excited that you are going to be part of such a wonderful creative learning experience in the arts during the Chickasaw Summer Arts Academy. Please read the following CSAA Code of Conduct and sign.

To ensure this is a wonderful time for everyone who takes part, all CSAA students will:

- be cooperative and respectful toward all CSAA instructors, staff members, guest artists and fellow students.
- follow the dress code policy.
- not carry any weapons of any kind or carry any items that could be considered a weapon.
- not use any form of tobacco, drugs, or alcohol.
- not use profanity or abusive/inappropriate language.
- not exhibit disruptive or inappropriate behavior.
- not take something that does not belong to them.
- not misuse or abuse public or private property.

As a student at the Chickasaw Summer Arts Academy:

- 1) I will set the highest work ethics and standards possible and will work very hard to keep them at all times.
- 2) Whether I am a member of the Chickasaw Nation, a member of another Native American tribe or a non-Native, I will represent the Chickasaw Nation to the best of my abilities during the hours I am at the Chickasaw Summer Arts Academy.
- 3) I will be a positive influence on other students at the Chickasaw Summer Arts Academy.
- 4) I will be proud to be a student of the Chickasaw Summer Arts Academy and will show that pride in everything I do with the academy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

I will do my best to help my child keep the Chickasaw Summer Arts Academy's Code of Conduct.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_



# *Chickasaw Summer Arts Academy*

## TRANSPORTATION RELEASE

I, \_\_\_\_\_ do hereby hold harmless and release the Chickasaw Nation's  
(Print Parent/Guardian's Name)

Chickasaw Summer Arts Academy (CSAA) and any and all of its agents from liability during the  
transportation of my child \_\_\_\_\_ while attending the 2010  
(Print Name of Student)

Chickasaw Summer Arts Academy.

- 1) I understand that if my child is provided transportation from an area office within the Chickasaw Nation to attend the 2010 Chickasaw Summer Arts Academy it is my responsibility to provide my child with supervision and transportation to and from that Chickasaw Nation area office.
- 2) I understand that the transportation is on a schedule and to have my child at the pick-up point on time. The driver is not required to wait more than five (5) minutes after the established pick-up time.
- 3) I understand that the driver is not responsible for the supervision of my child prior to the established pick-up time or after the established drop-off time.
- 4) I give my permission for my child to attend any and all off campus field trips arranged by the CSAA staff.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date



# *Chickasaw Summer Arts Academy*

PLACE  
SCHOOL  
PHOTO HERE

PLACE CDIB OR  
CITIZENSHIP CARD HERE



# Chickasaw Summer Arts Academy

## SAMPLE RESUME

**STUDENT RESUME EXAMPLE.** ADAPT AS NEEDED FOR YOUR PARTICULAR INTEREST. TRY TO KEEP TO ONE PAGE IN LENGTH - TWO MAXIMUM. YOU DON'T HAVE TO USE COLUMNS BUT DO USE PROFILE, HONORS, ACADEMICS, ACTIVITIES, AND HOBBIES.

### JoAnn Doe

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Address

Phone Number

Email

#### **Profile**

Award-winning student artist skilled in numerous media, including pen & ink, watercolor, oils and acrylics. Successfully creates portraits, caricatures, still-life, and landscapes utilizing all subject matter. Additional capabilities in sculpting and jewelry design.

#### **Honors**

- First Place, Pen and Ink Portrait, Competition, City, State, Date
- First Place, Acrylic Still-life, Competition, City, State, Date
- Third Place, Watercolor self-portrait, Competition, City, State, Date
- Winner, Oil, Show, City, State, Date
- Gold Ribbon, Poster, Show, City, State, Date

#### **Academics**

School, Grade, Classes in Area of Interest, Private

Lessons, Field, Teacher Awards outside Area of Interest (Honor Society, Principal's Honor Roll, Student of the Month)

High School Diploma, Date Received

Workshops/Seminars/Academics

Field of study, City, State, Date

#### **Activities**

Drama Club

Hockey

Choir

Baseball

#### **Hobbies**

Other than area of expertise.

Reading, Sewing, Riding horses, etc.

If the artist can,  
put a picture  
of drawing,  
painting or  
sculpture here.

Another  
picture here.



# *Chickasaw Summer Arts Academy*

ATTACH RESUME HERE



# *Chickasaw Summer Arts Academy*

ATTACH ESSAY HERE



# *Chickasaw Summer Arts Academy*

## RESIDENTIAL POLICY

PAGE 1 of 2

Attending the Chickasaw Summer Arts Academy is a privilege and we want to ensure that the student's time at CSAA is a time of learning, developing friendships and exploring the arts. We also want to ensure it is a safe time, especially for residential students; therefore, the following policies have been instituted for the student's safety and successful experience.

1. Residential students will stay in campus housing regardless of age. For those 18 and older, apartments may be offered rather than dorm rooms.
2. All rooms will be inspected prior to move in day.
3. No pets of any kind are allowed in the dorm or the apartments.
4. Residential students' dorm room keys will be given to their assigned Counselor due to a \$75.00 per key replacement fee.
5. Apartment keys will be assigned to students. If one is lost it will cost \$75.00 to replace. You will be responsible for replacing the lost key – not the Chickasaw Nation.
6. Residential students are required to eat all meals in the ECU cafeteria or other area designated as a CSAA meal area. For those 18 and older, breakfast and dinner may be eaten off campus with prior approved request from co-directors. Lunch must be eaten with the other students.
7. Residential students 18 and older are still deemed to be CSAA students and must conduct themselves appropriately as a representative of the Chickasaw Nation at all times during the two week academy. No inappropriate language, gestures or actions toward anyone within the academy, especially younger students, will be tolerated. Should this occur, a verbal warning will be given by the counselor and this will be reported to the co-directors. Should this occur a second time it will be reported to the co-directors and they will speak with the student. The student may be asked to leave if the co-directors feel the student's actions will not change.
8. Residential students are expected to remain on campus the entire twelve (12) days of the academy unless a prior written request has been made to allow a residential student(s), age 13 - 17, to leave the campus with the exception of an emergency. The written request must be submitted by the first day of the academy in order for CSAA staff to approve. This approval will be forwarded to the student(s)' assigned counselor(s).
9. Should a residential student turn 18 years of age during their stay on campus, they will still be subject to all the rules prior to their birthday. They will not be allowed to move out of a dorm room, nor will they be allowed to leave campus at night or weekends without express permission.



# *Chickasaw Summer Arts Academy*

## RESIDENTIAL POLICY

PAGE 2 of 2

10. In an emergency, parental or legal guardians only can request a student, age 13 - 17, to be allowed to go off campus at night. Parental or legal guardians must call the Head Counselor prior to student leaving campus at night. Anyone picking up a student(s), age 13 - 17, will be required to show a photo ID for the protection of the CSAA student and sign out their child.
11. No over-night guests will be allowed to stay in the dorm or apartments without a prior written request sent to the CSAA co-chairs.
12. No alcohol, drugs (unless prescribed for the student by a doctor) or weapons will be tolerated on the premises.
13. No profanity or abusive/inappropriate language will be tolerated in the dorms by anyone.
14. Appropriate dress must be worn at all times (see attached dress code).
15. Rooms must be kept clean.
16. A final inspection will be held on all dorm rooms prior to student(s) checking out.
17. A final inspection will be held on all apartments before allowing student(s) to turn in keys.
18. Cell phones will be permitted on campus but for emergency use only. Cell phones will not be permitted in class or during special activities (i.e. opening session, cultural activities, museum trips, theatre performances, rehearsals, Showcases, etc.). Anyone found using a cell phone during these times will have the phone taken away by a co-director. The phone will be returned at the end of the day or special activity. There will be no exceptions.
19. CSAA and ECU will not be responsible for damage or theft of any property brought onto the campus, including but not limited to the following: laptops, electronic games, pagers, Walkman, iPod, MP3 Player, stereos, radios, CD players, Cassette players, Game Boys, PSP, or portable video games. ANY communication device, calculator games or software, etc. are strongly discouraged.

### **ITEMS REQUIRED FOR RESIDENTIAL STAY**

Bedding (sheets, pillow, pillowcase, blanket, etc.)

Toiletries (shampoo, bath soap, toothpaste/brush, etc.)

Towels and wash cloths

Clothing for approximately 12 days – see dress code policy

Swimsuit – see dress code policy

Comfortable shoes – no flip-flops, due to safety regulations

Alarm clock – if needed

Flashlight – if needed

If you have any questions, please contact Laura Stewart at (580) 272-5520 or e-mail [laura.stewart@chickasaw.net](mailto:laura.stewart@chickasaw.net).



# *Chickasaw Summer Arts Academy*

## DRESS CODE POLICY (PAGE 1 OF 2)

All CSAA participants will be provided with an official CSAA T-shirt and will be asked to wear it on certain days. While we do not wish to stifle our students' artistic flair or creativity there are some clothing items which are inappropriate to wear during the Chickasaw Summer Arts Academy. Because all CSAA students, instructors and staff represent the Chickasaw Nation while on the ECU campus, the following CSAA dress code has been implemented. Students wearing clothing that is questionable will be asked to change clothes. Clean t-shirts, blouses and shirts along with walking shorts, jeans, khakis, crop pants, etc. are acceptable to wear. Tennis shoes are highly recommended. Flip-flops are not allowed.

### Girls:

1. Skirts and/or slits in skirts will be no higher than right above the knee.
2. No daisy dukes or short-shorts. No underwear showing either above or below.
3. Tops must be at least below the belt loops. If not, the shirts must be layered so that this length is met. No midriff baring tops.
4. Tops may not be low cut and no cleavage can be displayed.
5. No off-the-shoulder tops regardless of layering.
6. No see through or lingerie-type tops/outfits.

### Boys:

1. No oversized clothing will be permitted.
2. No Tall T's.
3. No sagging or underwear showing. Back pockets must be on buttocks.
4. Shorts must be hemmed and extend to the knee. Athletic shorts or any shorts which allow underwear to show above or below will not be permitted.

### STUDENTS MAY NOT WEAR APPAREL OR DISPLAY TATTOOS THAT DEPICT:

- |                              |                       |
|------------------------------|-----------------------|
| 1. Alcohol                   | 9. Satanic themes     |
| 2. Death                     | 10. Tobacco products  |
| 3. Nudity                    | 11. Gang membership   |
| 4. Sex                       | 12. Racism            |
| 5. Drugs                     | 13. Violence          |
| 6. Obscene language/graphics | 14. Blood/gore/skulls |
| 7. Sexual innuendoes         | 15. Teeth grills      |
| 8. Inappropriate slogans     |                       |



# *Chickasaw Summer Arts Academy*

## DRESS CODE POLICY (PAGE 2 OF 2)

### STUDENTS MAY NOT WEAR THE FOLLOWING:

1. Teeth grills of any kind.
2. Any clothing that is not hemmed.
3. Sloppy, torn, or ripped clothing. This includes items purchased in this condition.
4. Athletic, aerobic wear or tight clothing (spandex, biker, elastic, etc.). Only exception will be for dance students as may be required for class.
5. Tank tops, halter, or half tops that expose the midriff, bare-backed attire, strapless dresses/tops, or muscle shirts.
6. Jeans or overalls with suspenders down or unhooked.
7. Jeans or other pants/slacks that drag on the ground.
8. House shoes or slippers.
9. Heelies/Wheelies (shoes with rollers).
10. Grinders (shoes with metal soles made for sliding on an edge of a surface).
11. Pajama attire, sweat pants, robes during class or special events.
12. Do not bring pillows or blankets to class or special events.
13. Hooded sweatshirts.
14. No flip-flops due to safety requirements.

Swimsuits should be modestly cut for both girls and boys. No thongs or skimpy bikinis. A swimsuit cover must be worn when moving from dorm to pool area.

Again, we realize this is summer but please be aware that while you are a student of the Chickasaw Summer Arts Academy you are representing the Chickasaw Nation even if you belong to another tribe or are non-Native American.

If you have any questions please contact Laura Stewart at (580) 272-5520 or e-mail [laura.stewart@chickasaw.net](mailto:laura.stewart@chickasaw.net).

