



**the  
Chickasaw Nation**  
Division of Social Services  
Office of Career Services

530 E. Main / Ada, OK 74820 / Phone: (580) 436-7294 / Fax: (580) 310-6458

**Bill Anoatubby**  
Governor

For Office Use Only

- Social Security card
- CDIB / Citizenship
- Individual income
- Address verification
- Letter from employer

**APPLICATION**

**Applicant Information:**

First name:	MI:	Last name:	
Address:	City:	State:	Zip code:
Home phone:	Cell phone:	Message phone:	
Social Security number:	Date of birth:	Age:	Gender:
Tribal affiliation:		Blood quantum:	

**Questions:**

Yes No

- Do you have a valid driver's license?
- Do you have your own reliable transportation?
- Have you ever been convicted of a felony? If yes, explain:  
\_\_\_\_\_
- Do you have a police record? If yes, explain:  
\_\_\_\_\_

**Educational status:**

- Attending high school: current enrolled grade: \_\_\_\_\_ Drop out / grade completed: \_\_\_\_\_
- High school graduate       Received GED       Pursuing GED, name of high school: \_\_\_\_\_
- Enrolled in vocational training: Where: \_\_\_\_\_ Specialty: \_\_\_\_\_
- Enrolled in college: Where: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_
- College graduate       Vocational training graduate      Date of completion: \_\_\_\_\_
- Former college student: Hours completed: \_\_\_\_\_ toward what degree: \_\_\_\_\_

**Current labor force status:**

- Unemployed       Employed part-time       Employed full-time       Underemployed

If unemployed or underemployed check all that apply:

- Seeking part-time employment       Seeking full-time employment       Student       Other: \_\_\_\_\_

**Job skills:**

- Carpentry    Groundskeeping    Typing > 60 wpm    10 key calculator    Auto repair
- Food preparation service    Cash register    Receptionist    Administration    Shorthand
- Postage machine    Service station attendant    Filing    Cashier    Telephone operator
- Small engine repair    Building maintenance    Computer skills, programs: \_\_\_\_\_
- Other skills: \_\_\_\_\_

**Check what you need from this program:**

- Cover letter development    Dress for success    Job retention    Interviewing skills
- Filling out application and job related forms    Resume development    Career counseling
- Follow up letter development    Career skills training    Other: \_\_\_\_\_

**Written statement:**

**Employment History: Please give three previous employers beginning with most recent than work backwards.**

Name of employer: \_\_\_\_\_ City, State: \_\_\_\_\_

Job title: \_\_\_\_\_ Beginning date: mo/yr: \_\_\_\_\_ End date: mo/yr: \_\_\_\_\_

Tasks performed: \_\_\_\_\_

Name of employer: \_\_\_\_\_ City, State: \_\_\_\_\_

Job title: \_\_\_\_\_ Beginning date: mo/yr: \_\_\_\_\_ End date: mo/yr: \_\_\_\_\_

Tasks performed: \_\_\_\_\_

Name of employer: \_\_\_\_\_ City, State: \_\_\_\_\_

Job title: \_\_\_\_\_ Beginning date: mo/yr: \_\_\_\_\_ End date: mo/yr: \_\_\_\_\_

Tasks performed: \_\_\_\_\_

**Client signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_