the Chickasaw Nation

Chris Anoatubby
Governor

*Department of Interior Services / Self Governance*
*Tribal Government Services*
*2015 Lonnie Abbott Boulevard / Ada, OK 74820 / (580) 436-7250 / Fax: (580) 436-7226 / Email address: ETC@Chickasaw.net*

# Enhanced Tribal Card (ETC) Checklist

**IMPORTANT: An applicant must schedule an in-person interview with the Chickasaw Nation Tribal Government Services to be issued a Chickasaw Nation Enhanced Tribal Card (ETC). During the interview, the applicant will be required to apply, provide all required/requested documents as outlined below, submit to questioning regarding verification of identity and will have their photograph and signature captured.**

**Minor children applying for an ETC must be accompanied by a custodial parent/legal guardian. Only the ETC applicant and one custodial parent/legal guardian will be allowed in the ETC office during a minor child's appointment. All other minor children must be accompanied by an adult while in the ETC lobby or in vehicles parked on Chickasaw Nation Tribal Government Services premises.**

**Note:** In addition to the below required documentation, if a last name or a full name change has occurred, the legal document(s) noting the change is required (i.e., an amended birth certificate, marriage license, divorce decree or other court documents).

Things to check before you arrive at your required in-person interview to apply for a Chickasaw Nation ETC:

☐ Complete the personal information area located on page 3 of this form.

☐ Proof of identity will be required by presentation of at least two of the following documents, at least one of which must include the applicant's photograph and at least one of which must include the applicant's birth date:

- A valid, unexpired United States (U.S.) passport.
- An original, state-issued birth certificate (long form). A city, county or hospital-issued birth certificate or photocopies will not be accepted.
- A certificate of naturalization (Form N55, N-570) or certificate of U.S. citizenship (Form N-560, N-561).
- A U.S. Department of State consular report of birth abroad (FS-240, DS-1350, F-545).
- A U.S. military identification card.
- A valid state-issued driver's license or identification card (excluding a temporary license or learner's permit).
- A federal, state or municipal government-issued document depicting marriage, divorce or other name changes.
- A Chickasaw Nation tribal citizenship identification card.

☐ Proof of Chickasaw citizenship will be required by presentation of the following:

- A Chickasaw Nation tribal citizenship identification card.

☐ Proof of U.S. citizenship will be required by presentation of at least one of the following documents:

- A valid, unexpired U.S. passport.
- An original, state-issued birth certificate (long form). A city, county or hospital-issued birth certificate or photocopies will not be accepted.
- A certificate of naturalization (Form N55, N-570) or certificate of U.S. citizenship (Form N-560, N-561).
- A U.S. Department of State consular report of birth abroad (FS-240, DS-1350, F-545).

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# ETC Questionnaire

**CAN I APPLY FOR A REPLACEMENT ETC?**

Complete the checklist to determine your eligibility to apply for a replacement ETC. (Please check Yes or No)

| | | |
|---|---|---|
| I can submit my most recent ETC with this application. | ☐ Yes | ☐ No |
| My ETC expires within six months or is no more than one year past the expiration date. | ☐ Yes | ☐ No |
| The ETC that I am renewing has not been mutilated, damaged, lost, stolen or subsequently found. | ☐ Yes | ☐ No |
| I use the same name as on my most recent ETC<br>OR<br>I have had my name changed by marriage, divorce or court order and can submit proper certified documentation to reflect my name change. | ☐ Yes | ☐ No |

**If you answered NO to any of the statements above,**

**STOP!! – You are NOT eligible to apply for a replacement ETC!**

*You must apply for a new ETC - Please check 'New ETC' on page 3 of this form.*



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# Application for ETC with the Chickasaw Nation

Check one: ☐ New ETC ☐ Replacement ETC

Name: _____
First Middle Last Maiden Suffix

On the line below, please list all other names you have used other than those above (e.g., previous marriage, legal name changes, etc.). You will need to provide documentation supporting all name changes (i.e., an amended birth certificate, marriage license, divorce decree or other court documents). Documentation must be provided prior to the issuance of the ETC.

_____

Mailing address: _____
Street City County State ZIP

Physical address: _____
Street City County State ZIP

Social Security no.: _____ Chickasaw citizenship ID no.: _____

Gender: ☐ Male ☐ Female Birth date: _____ Place of birth: _____

Phone no.: (___) _____ Cell phone no.: (___) _____

Email address: _____

I declare under penalty of perjury under the laws of the Chickasaw Nation that the foregoing is true and correct.

_____ _____
Applicant signature Date

_____ _____
Parent/legal guardian signature (if applicant is a minor) Date

**For Office Use Only:**

**Received by:** _____ _____ _____
Printed name Identification number Date



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# Acknowledgment

I understand that this Acknowledgment will be governed and performed within the applicable guidelines, resolutions and ordinances of the Chickasaw Nation. State law will not be applicable nor will disputes be subject to any authority outside of the Chickasaw Nation. Nothing herein will be construed to waive the sovereign rights and immunities of the Chickasaw Nation, its officers, employees or agents.

I understand that I will be subject to a facial image/photograph capture which will be maintained in my file even if no Chickasaw Nation Enhanced Tribal Card (ETC) is issued.

I understand that if issued an ETC, my personal data will be shared with the U.S. Customs and Border Protection (CBP) in accordance with the Chickasaw Nation's memorandum of agreement with CBP pursuant to the Western Hemisphere Travel Initiative.

I understand that I have been informed by the Chickasaw Nation that my personally identifiable information (PII) (name, birth date, gender and place of birth), that I have willfully provided in support of my application for the ETC will be submitted to the CBP for input into the database established to support the ETC program. I understand that the PII on the ETC may be shared among U.S. Department of Homeland Security (DHS) agencies for the purposes of admissibility determination, travel history and law enforcement purposes. All required and appropriate privacy protections, policies and requirements are followed by the DHS agencies when handling PII.

I understand that providing false information and counterfeit documentation may result in legal penalties and jeopardize my eligibility for an ETC. I certify that I do not already possess an ETC. I understand that failure to provide the requested information in the application process for the ETC will result in the denial of my application.

_____
Applicant printed name

_____ _____
Applicant signature Date

_____ _____
Parent/legal guardian signature (if applicant is a minor) Date

**Note:** Appointments to apply for an ETC must be scheduled prior to submission of documentation. At the appointment, you will be required to submit your application, supporting documentation, ETC fee (if applicable) and will undergo an in-person interview.