

CBS Planned Expenditure Narrative

All applicants must complete an expenditure request narrative describing your organization's plan to use the CBS Program Grant. Provide an explanation of why the funds are needed addressing the following questions on how the COVID-19 pandemic has affected your organization financially. The information provided will be used to evaluate your entity's need for economic support in connection with the COVID-19 public health emergency. This award may be used to reimburse costs of uninsured business interruption caused by necessary closures, adhering to social distancing measures, maintaining personnel and other necessary expenditures. A complete list of approved and disallowed expenditures is shown in Exhibits A-D which can be found on the Exhibits tab.

- **Have you purchased personal protective equipment to enable employees to continue working?**

- **Have you purchased additional technology to promote telework?**

- **Are you continuing to pay employees regardless of work status?**

- **Are COVID-19 tests being administered or paid for by your organization?**

- **What other COVID-19 related expenditures do you require assistance with?**